

# AGENDA

**Meeting:** Melksham Area Board  
**Place:** Melksham Community Campus Library, Market Place, Melksham,  
SN12 6ES  
**Date:** Wednesday 14 June 2023  
**Time:** 7.00 pm

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Including the Parishes of: Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Cameron Osborn, direct line 01225 718224 or email [cameron.osborn@wiltshire.gov.uk](mailto:cameron.osborn@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Phil Alford, Melksham Without North and Shurnhold  
Cllr Nick Holder, Bowerhill  
Cllr Jon Hubbard, Melksham South  
Cllr Jack Oatley, Melksham Forest  
Cllr Mike Sankey, Melksham East  
Cllr Jonathon Seed, Melksham Without West & Rural

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Election of the Chairman</b> (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Melksham Area Board for the forthcoming year.</p>	<b>7.00pm</b>
<p>2     <b>Election of the Vice-Chairman</b></p> <p>To elect the Vice-Chairman of Melksham Area Board for the forthcoming year.</p>	
<p>3     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.05pm</b>
<p>4     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>5     <b>Minutes</b> (<i>Pages 3 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 8 March 2023.</p>	
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7     <b>Chairman's Announcements</b> (<i>Pages 13 - 18</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• Wiltshire Libraries are supporting residents to stay online during the cost-of-living crisis.</li> <li>• Cost of Living Update.</li> <li>• Independent Visitor Scheme promotion for volunteers.</li> <li>• Update on the Council's Response to the Climate Emergency.</li> <li>• To receive and update from the Melksham Scout Group regarding how they have spent their money awarded by Melksham Area Board.</li> </ul>	<b>7.10pm</b>
<p>8     <b>Partner Updates</b> (<i>Pages 19 - 54</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> <li>• Town and Parish Councils</li> </ul>	<b>7.15pm</b>

9 **Wiltshire Police Chief Constable and Police and Crime Commissioner** 7.20pm

To receive an update from the Wiltshire Police Chief Constable Catherine Roper and the Police and Crime Commissioner Philip Wilkinson.

10 **Area Board End of Year Report (Pages 55 - 72)** 7.50pm

**Part I – Looking Back**

- To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2022/23:
  - Supporting low-income individuals and families – Cllr Phil Alford
  - Reducing Isolation and Loneliness – Cllr Nick Holder
  - Youth Engagement – Cllr Jack Oatley
  - Reducing Anti-Social Behaviour – Cllr Mike Sankey
  - Addressing Environmental Issues – Cllr Jonathon Seed
- To receive an update from Melksham Cricket Club following the Community Asset Transfer, which was agreed at the Area Board meeting on 8 March 2023.

**Part II – Looking Forward**

- To highlight potential priorities for the Area Board to consider for 2023/24.
- To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
- To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

11 **Sub-Group Reports (Pages 73 - 98)** 8.20pm

**i) Melksham Local Highways and Footpath Improvement Group**

Recommendations from meeting on 9 May 2023.

**ii) Melksham Health & Wellbeing Group**

To receive an update from the Melksham Health & Wellbeing Group.

12	<p><b>Area Board Funding Applications</b> (<i>Pages 99 - 102</i>)</p> <p>To consider the following applications for funding:</p> <p><b>Community Area Grants:</b></p> <ul style="list-style-type: none"> <li>• Bowerhill Village Hall Trust - £1,000 towards Bowerhill Village Hall new flooring.</li> <li>• Melksham Music and Drama - £1,000 towards Radio Mics.</li> </ul>	<b>8.30pm</b>
13	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
14	<p><b>Evaluation and Close</b></p> <p>The next meeting of the Melksham Area Board will be held on 12 September 2023.</p>	<b>9.00pm</b>